



QT Hotels and Resorts HACCP Program

Form 34: Externally Sourced Food Items

Date delivered: _____ **Where delivered:** _____

Indicate QT Hotel and Resort: _____ **BEO:** _____

I understand that by bringing food and/ or beverages in from outside this QT Hotels and Resorts, that the hotel or resort cannot be held responsible for the safety or suitability of these items. I have been provided with the QT Hotels and Resorts "9.1: Guidelines for Externally Sourced Food and Beverage Items" that I am required to abide by and agree that these requirements have been met.

By completing this form and signing below, I am absolving this QT Hotels and Resorts of any responsibility for the food and/ or beverages items that we have provided. We agree to be fully responsible for any of our guests that have consumed the food that we have brought in.

Name: _____ **Signature:** _____

| Date | Product |
|---|--|
| What food and/ or beverage items have you brought in? Please attach additional pages if needed. | <input type="checkbox"/> Tick here if additional pages are attached. |
| What date is the event? | |
| Who is the supplier of the products? | |
| What is the phone number of the supplier in case we have any allergen queries? | Mobile: Landline: |
| Are there any special requests for the handling or storage of products you have provided? | |

Received/ Approved Name: _____ **Signature:** _____

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